

PRODUCT

Support Communication



PROVIDING THE INFORMATION THAT CONNECTS US ALL!

To:	All centormail™ Integrated Scale Users	Date:	December 1, 2011
From:	Brian Klein – Product Manager	Reference Number:	025-11
RE:	January 2012 Rate Change Instructions – centormail™		







The Enclosed Rate Card is for Updating the Shipping Rates on your centormail™ Integrated Postage Scale



Please follow these simple instructions for updating rates on your FP centormail™:



FP centormail™ Series Rate Card Instructions

1. Begin with your Master card inserted into the card reader slot 
2. Switch the centormail™ system **ON**
3. Press the **"MENU"** button 
4. Page down twice using the **DOWN ARROW** 
5. Select **"Load Data From Card"** with the corresponding softkey
6. Follow screen prompts:
 - "Please remove current card" **Remove the Master Card** 
 - "Please insert data card" **Insert Rate Card**
7. Insert the new Rate Card shown above and select **"YES"** with the corresponding softkey
8. Upon completion, the message "Loading Successfully Completed" is shown
9. Follow any additional screen prompts
10. Press the **"HOME"** button 
11. Remove the Rate Table card and re-insert your Master/User card 
12. You are now ready to use the new rates

If you have any questions, please contact your local FP Authorized Dealer or visit FP's website: www.fp-usa.com